

# Rockingham County

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## Part 1A: On-site Water Protection: Standardize Certain Regulatory Review Procedures

- I. Systems with design daily flows  $\geq 3,000$  total gallons per day [15A NCAC 18A .1938(e)] or for treatment of industrial process wastewater (IPWW) [15A NCAC 18A .1938(f)].
  - A. Receive application
  - B. Assign staff
  - C. Notify state regarding need for review and convey materials to the State
  - D. Assist the State with processes outlined in Part 1A, Section I of the State report
- II. Design plans and specifications pursuant to Rule .1938(f). *(This is typically an engineered design that does not specifically require State review but the local department requests State assistance regarding one or more aspects of the design.)*
  - A. Receive application
  - B. File a Request for Review describing which elements of the Submittal the OSWP should review.
  - C. Convey the Regulatory Submittal and Request to Review to the OSWP.
  - D. Assist the State with processes outlined in Part 1A, Section IB of the State report
- III. Design plans and specifications pursuant to Rule .1948(d); *(Proposals intended to overcome an UNSUITABLE classification)*
  - A. Receive application
  - B. File Request for Review for a proposal submitted based on Rule .1948(d) and convey it to the OSWP with the Regulatory Submittal.
  - C. Assist the State with processes outlined in Part 1A, Section IC of the State report
- IV. Design plans and specifications for flow reduction utilizing low-flow fixtures or low-flow technologies pursuant to Session Law 2013-413 or 2014-120. *(These submittals may be submitted to the State on a case-by-case basis. In those cases, procedures outlined in Section II above apply.)* The procedure below describes an in-house review.
  - A. Receive application
  - B. Conduct Review
  - C. Provide a response to the Submitting Party that includes:
    - a. *An approval of the system engineering plans and specifications, or*
    - b. *A request for revisions that include:*
      - (a) A section detailing any required revisions with citation of applicable statute or rule(s);
      - (b) A section detailing any suggested or recommended revisions based upon current knowledge base (guidance, manuals or standards of practice).
    - c. *A request for additional information that includes:*
      - (a) A section detailing any required additional information with citations of applicable statute or rule(s) and;
      - (b) A section detailing any suggested additional information based upon current knowledge base (guidance, manuals, or standards of practice).

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## **Part 1B: Food Protection and Facilities: Standardize Certain Regulatory Review Procedures**

- I. Food Establishment Plan Review
  - A. Receive application which also includes floor plan and menu
  - B. Review floor plan to ensure equipment meets 15A NCAC 18A.2600
  - C. Review menu to determine the risk category of the establishment

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## **Part 2A: On-site Water Protection Informal Internal Review Processes and**

### **Procedures to Develop and Maintain a List of Review Engineers**

*Reference Session Law 2014-120, Section 29.(c).*

- I. If a Submitting Party requests an Informal Internal Review of an engineered design, the request will be forwarded to the State in accordance with Part 2A of the State report.

## **Part 2B: Food Protection and Facilities Informal Internal Review Processes and**

### **Procedures to Develop and Maintain a List of Review Engineers**

*Reference Session Law 2014-120, Section 29.(c).*

- II. If a Submitting Party requests an Informal Internal Review of an engineered design, the request will be forwarded to the State in accordance with Part 2A of the State report.

**\*\*There were NO informal review processes used in 2015.\*\***

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## **Part 3A: Onsite Water Protection Review of Working Job Titles**

*Reference Session Law 2014-120, Section 29.(h).*

- I. Provide a simple description of how you researched working job titles of every local On-site Water Protection employee on your staff with job duties that include review of Regulatory Submittals here.
- A. Rockingham County has no employees whose working title includes the term **engineer**.

## **Part 3B: Food Protection and Facilities Review of Working Job Titles**

*Reference Session Law 2014-120, Section 29.(h).*

- I. Provide a simple description of how you researched working job titles of every local Food Protection and Facilities employee on your staff with job duties that include review of Regulatory Submittals here.
- A. Rockingham County has no employees whose working title includes the term **engineer**.